

**SUMMER VILLAGE OF GRANDVIEW
REGULAR COUNCIL MEETING
Friday January 21st, 2005 @ 10:00 a.m.
MA-ME-O BEACH – COUNCIL CHAMBERS**

MINUTES

PRESENT:

Dennis Norton, Mayor
Leslie Ellis, Deputy Mayor
Dwight Hines, Councillor

Peter Irwin, Administrator
& Recording Secretary

Call To Order

Mayor Norton called the meeting to order at 11:35 a.m., following the conclusion of the Development Appeal Board hearing.

A. ADOPTION OF AND ADDITIONS/DELETIONS TO AGENDA

ADDITIONS:

- E7** - AUMA Membership Fees
- E8** - Snowplow and Sanding Contract with the County for execution
- E9** – Finding Agreement With Difficult Issues Workshop – Cost \$100.00 Resolution Required
If Interested In Attending.
- E10** – Shoreline Erosion Protection, cabin #65
- E11** – Acting Administrator appointment
- F8** – DAB member honorarium
- F9** – Bridge repair
- F10** - Roadwork

Res. 05-01

Moved by Clr. Hines to approve the January 21st, 2005 Agenda, with addition of items as above.

CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes December 2nd, 2004
2. Special Council Meeting Minutes December 4th, 2004

Res. 05-02

Moved by DM Ellis to approve Regular Council Meeting Minutes of December 2nd, 2004, and the Special Council Meeting of December 4th, 2004, as presented.

CARRIED

C. DELEGATIONS AND VISITORS

D. READING OF BYLAWS

1. Draft Bylaw #225 Bylaw to amend Bylaw #181 The Land Use Bylaw (Clerical correction) for readings.

Res. 05-03

Moved by Mayor Norton to give Bylaw #225, a Bylaw to amend Bylaw #181 The Land Use Bylaw, for clerical reasons, first reading.

CARRIED

Res. 05-04

Moved by Clr. Hines to give Bylaw #225, a Bylaw to amend Bylaw #181 The Land Use Bylaw, for clerical reasons, second reading.

CARRIED

Res. 05-05

Moved by DM Ellis to give unanimous consent to proceed to third and final reading.

CARRIED

Res. 05-06

Moved by Clr. Hines to give Bylaw #225, a Bylaw to amend Bylaw #181 The Land Use Bylaw, for clerical reasons, third and final reading.

CARRIED

2. Draft Bylaw #217 A Bylaw to amend Bylaw #181 The Land Use Bylaw (Geographical jurisdiction) proceed to second and third readings. This bylaw had a public hearing on April 15th, 2004 not contested, and was inadvertently not placed on the agenda that followed for further readings. (see April 2004 Minutes in the back-up folder)

Res. 05-07

Moved by Clr. Hines to give Bylaw #217 A Bylaw to amend Bylaw #181 The Land Use Bylaw (geographical jurisdiction) to proceed to second reading.

CARRIED

Res. 05-07

Moved by Mayor Norton to give Bylaw #217 A Bylaw to amend Bylaw #181 The Land Use Bylaw (geographical jurisdiction) to proceed to third and final reading.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow-Up Sheet
 - Council and the administrator reviewed the follow-up sheet and the following response letters.
 - (a) Letter from County of Wetaskiwin Re: Dust abatement & speed reduction request
Received as information
 - (b) Copy of December 10th, 2004 letter sent to Danny and Frances Rowland re: Development Permit Application and December 17th, 2004 Notice of Appeal letter from the Rowlands.
Received as information and directed admin to notify the Rowlands that their appeal will be heard on Thursday, April 28th, 2005 at 9:00 a.m., (with DM Ellis presiding.)
 - (c) Copy of December 10th, 2004 letter sent to Donald & Carol Klym re: Development Permit Application
 - (d) Copy of January 4, 2005 letter sent to Don Klym from AB Permit Pro Re: Dev. Permit not approved
 - (e) Copy of December 14th, 2004 letter sent to John Koch re: Development Permit and the e-mail response to P. Irwin regarding his request
 - (f) Copy of letter to Frank Coutney Re Assessment Services & Response from County
 - (g) Memo from L. Eliasson re: Grandview road closure update
 - (h) Memo from L. Eliasson re: Garbage Schedule
 - (i) E-mail from P. Irwin to Anita Blais Re: possible guest for the next APLM Meeting
 - (j) Letter to Ryan Gibson re: Development Permit for Swimming Pool
 - (k) Subdivision approval for Kim and Colleen Irving from West Central Planning
Items (c) to (k) received as information
2. Roles and Responsibilities Workshop offered by Municipal Affairs March 15th in Nisku.
3. Comments from Duane Ritter, Cabin #51
Items 2 and 3 received as information
Council recessed at 12:41 p.m. and resumed the meeting at 1:09 p.m.
4. E-mail from Larry Fisk (Cabin #163) re: village road safety comments for review
Council discussed the points raised in Larry's email. It was agreed that Clr. Hines would contact him to further discuss his ideas.
5. Memo from P. Irwin re: Accident Insurance
Received as information.
6. Land Use Bylaw Committee: Names put forward and resolution for appointments to the committee.
Council discussed the membership on this committee and identified Saturday, April 2nd, 9:00 a.m. to noon as a first meeting date, to be conducted at the Summer Village Office. Saturday, April 9th would be an alternate date.

Res. 05-08

Moved by Clr. Hines that Mayor Norton form and chair a committee, to include Clr. Hines, Don Hill, Fran Rowlands and Duane Ritter, to re-draft the Land Use Bylaw.

CARRIED

7. AUMA Membership Fees

Res. 05-09

Moved by Mayor Norton to renew the AUMA membership for 2005 and pay their invoice #2005029, including the optional casual legal fee.

CARRIED

8. Snowplow and Sanding Contract with the County for execution

Res. 05-10

Moved by Clr. Hines to approve the snowplow contract with the County of Wetaskiwin for the 2004/2005 season.

CARRIED

9. Finding Agreement With Difficult Issues Workshop
Received as information

10. Shoreline Erosion Protection, cabin #65

Administrator Irwin discussed the current application with Council to enhance their understanding of the Water Act and its regulations.

11. Appointment of Acting CAO

Res. 05-11

Moved by Mayor Norton that Linda Eliasson be appointed as Acting Administrator, in the event that Administrator Irwin is unavailable.

CARRIED

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Sewer Committee

- (a) Update from Leslie Ellis

DM Ellis and Poplar Bay Mayor Hopper had a meeting with Alan Clark of Challenger. Notwithstanding that the County is advising “no alternatives” to sewage handling (at Mulhurst lagoon), the Challenger system appears to be a viable alternative. A disposal site needs to be identified. DM Ellis will continue to work on this.

2. Joint Services Committee

- (a) Update from Dennis Norton

Mayor Norton noted that the December 3rd meeting didn't go well because of Ma-Me-O's Mayor, and more recently, that Summer Village has served four month's notice of intention to withdraw from the Joint Services and Facilities Agreement. The Committee meets again on Saturday. Norris Beach Mayor Fowlie's Dog Bylaw was tabled.

3. Draft Policy #12-2004 Encroachments

Council continued the debate on encroachments and alternatives to dealing with them. Council also discussed the Calgary Policy. It was felt that there may opportunities to incorporate some of Calgary's provisions into our policy. DM Ellis will do some further drafting. The issue of a Licence of Occupation (for an encroachment on a Road Allowance) compared to an Encroachment Agree for a Municipal Reserve needs further research. It was noted that, at some point, legal advice will be needed on this policy.

4. Draft Policy #13-2005 Risk Management and Opportunities for Improvement for discussion and possible approval.

Res. 05-12

Moved by Mayor Norton to approve policy # 13-2005 Risk Management and Opportunities for Improvement.

CARRIED

5. Memo from L. Eliasson Re: Cutting the ditches & Quote from N & K Mobile Services for cutting ditches. Council to go “in camera” to discuss bid.

Res. 05-13

Moved by DM Ellis that the meeting go in camera, at 3:06 p.m.

CARRIED

Res. 05-14

Moved by Clr. Hines to come out of camera, at 3:08 p.m.

CARRIED

Res. 05-15

Moved by Clr. Hines to accept the quote from N & K Mobile Services for ditch grass cutting in 2005.

CARRIED

6. Web-site design contract for discussion "in camera" L. Eliasson to participate in discussion regarding the logistics of the ongoing data transfer to the web designer.

Res. 05-16

Moved by Clr. Hines that the meeting go in camera, at 3:09 p.m.

CARRIED

Linda Eliasson joined the in camera session at 3:09 p.m. and left the session at 3:20 p.m.

Res. 05-17

Moved by Clr. Hines to come out of camera, at 3:28 p.m.

CARRIED

Res. 05-18

Moved by Clr. Hines that the Summer Village sign Donna Aab contract for Website Design, that Front Page software be purchased, that a suitable scanner be purchased, and that Linda Eliasson be appointed as Web Manager.

CARRIED

7. Budget template for review and initial discussion
Council began the process of developing the 2005 budget. Council and admin agreed on some figures, to be plugged into the template. Further budget submissions are to e-mailed to admin. Budget discussions will continue on March 31st, 2005.
8. D.A.B. member fees

Res. 05-19

Moved by Clr. Hines that Board Members be given an honorarium of \$100 plus mileage at the rate in the Councillor Honorarium Policy.

CARRIED

9. Bridge Repair
It was noted that the County destroyed the guardrail on the village bridge. The Snow Plow Agreement with the County noted that it is the village's responsibility even if the County causes damage. Clr. Hines agreed to make some phone calls and get quotes to make the necessary repairs in the spring.
10. Road Work
Council discussed the capital cost of upgrading the Lakedell Road and also dust control on Rabbit Road. As the distance on Rabbit Road from the top of the hill to the summer village entrance was not exactly known, this will require more discussion at next meeting.

Res. 05-20

Moved by Clr. Hines to approve the \$13,000 capital upgrade cost for the County's Lakedell Road, north of the school, up to the old landfill site/ south of cemetery, and for admin to notify Dave Dextraze.

CARRIED

G. APPROVAL OF FINANCIAL REPORTS AND ACCOUNTS PAYABLE

1. Resolution to approve Budget Report
2. Resolution to approve Cheque Register(s)

Res. 05-21

Moved by Mayor Norton to accept the Budget Report, and Cheque Registers as presented.

CARRIED

3. Letter from Jubilee Insurance Re: Credit on account for error made on premiums Received as information

H. CORRESPONDENCE AND INFORMATION ITEMS

1. Items Included in Package:

- (a) Pigeon Lake Constable Service – Monthly Service Report: November & December 2004
- (b) Development Permits listing for 2004
- (c) ASVA Winter Newsletter
- (d) AUMA Annual Report (report in back-up folder)
- (e) Article on Personal Liability of Councillors and Administration
- (f) E-mail from Bruce Fowlie (Mayor Norris Beach) Re: Meeting notes he is sharing with Council when he met the new Minister of Municipal Affairs – Rob Renner
- (g) Article from Red Deer Advocate Re: Sylvan Lake Development Plan Council Honorarium Form 2004 & 2005

2. Items in Correspondence Folder:

- (a) AAMD & C - Contact Newsletter December 3rd & 10th, 2004 January 7th, 2005
- (b) AUMA - Urban Perspectives – November/December 2004 issue
- (c) AEUB – Board Members
- (d) Municipal Safety News
- (e) Butting in Tobacco Control Update Newsletter
- (f) Alberta Municipal Services Corporation (AMSC) Environmental Leadership Workshop
- (g) Guidelines for School and Playground Zones and Areas

Res. 05-22

Moved by Clr. Hines to accept the “H” items above as information.

CARRIED

I. ADJOURNMENT

Next meeting dates and events:

Saturday, January 22nd, 2005 Constabulary Review at 10:00 a.m.

Saturday, January 22nd, 2005 Joint Services Committee Meeting at 1:30 p.m. at the village office.

Thursday, March 31st, 2005 Regular Council meeting @ Council Chambers

Saturday, April 2nd, 2005: inaugural meeting of the Land Use Bylaw Re-draft Committee: 9:00 a.m. to (tentatively) noon; April 9th, alternate date if necessary.

Thursday, April 28th, 2005, 9:00 a.m. Development Appeal Board (Rowlands Appeal) at Council Chambers

Thursday, April 28th, 2005, 10:30 a.m. Regular Council Meeting (or right after the D.A.B. hearing, whichever comes later), at Council Chambers

Garage Sale Saturday, July 2nd, 2005 at 10 a.m. to 4 p.m. combined with Crystal Springs and Poplar Bay

Annual Information Meeting, Picnic, etc.: Saturday, July 16th, 2005, 11:00 a.m., Kids Games, 4:00 p.m., Hot Dogs, 5:00 p.m., Fireworks, 11:00 p.m. (approximately); 10:00 a.m. is a possible time for a Public Hearing on the Land Use Bylaw.

Res. 05-23

Moved by Mayor Norton to adjourn the meeting, at 4:09 p.m.

CARRIED

Dennis Norton, Mayor
Summer Village of Grandview

Peter Irwin, Administrator
Summer Village of Grandview