

**SUMMER VILLAGE OF GRANDVIEW
REGULAR COUNCIL MEETING
Thursday March 31st, 2005 @ 10:30 a.m.
SUMMER VILLAGE OFFICE – COUNCIL CHAMBERS**

MINUTES

PRESENT:

Dennis Norton, Mayor
Leslie Ellis, Deputy Mayor
Dwight Hines, Councillor

Peter Irwin, Administrator & Recording Secretary

GUEST:

John Pawluik – J. A. Pawluik Professional Corporation

Call To Order

Mayor Norton called the meeting to order, at 10:35 a.m.

A. ADOPTION OF AND ADDITIONS/DELETIONS TO AGENDA

ADDITIONS:

F1(e) – Letter From Ma-Me-O Beach re: termination of the Lease
F1(f) – Draft covenant re: Ma-Me-O Beach withdrawing of the Joint Services Committee/Agreement
F6 – Additional SIP information
F14 Boat Launch Gate
H2(d) - Letter from Microsoft Canada re: New Municipal Inside Sales Representative
H2(e) - Letter from Action on Smoking & Health and Bill 201
H2(f) - Package on Alberta Crime Prevention Week May – 15, 2005

Res. 05-24

Moved by Clr. Hines to approve the March 31st, 2005 Agenda, with addition of items as above.
CARRIED

B. ADOPTION OF MINUTES FROM PREVIOUS MEETINGS

1. Regular Council Meeting Minutes January 21st, 2005

Res. 05-25

Moved by DM Ellis to approve the Regular Council Meeting Minutes January 21st, 2005 as presented.

CARRIED

C. DELEGATIONS AND VISITORS

1. John Pawluik, Auditor, at 10:30 a.m. – to present draft audit report for 2004

J. Pawluik joined the Council meeting, at 10:30 a.m. John presented a letter to members of Council outlining the terms of his engagement, independence, and fees. Copies of the draft financial statements were distributed to members of Council and reviewed by John.

He complimented Council on the Summer Village being in a very good cash position. Grandview has \$239K in Operating Reserves and \$12K in Capital Reserves; whereas \$190K - \$200k per year is needed. He suggested that the \$7,900 land deposit could be brought into revenue in 2005. Also, he noted that, whereas there is a deficit of \$268, if \$8,000 only were transferred to reserves, the result would be a small surplus.

John Pawluik left Council Chambers at 11:15 a.m.

Res. 05-26

Moved by Clr. Hines to adjust the transfer to the contingency/ operating reserves to \$8,000.

CARRIED

D. READING OF BYLAWS

1. Draft Bylaw # 226 To Control Dogs, Wild Animals and Pests
Council gave a thorough review to the draft bylaw.

Res. 05-27

Moved by Clr. Hines to give first reading to Bylaw # 226, To Control Dogs, Wild Animals and Pests, with amendments as discussed.

CARRIED

E. REPORTS FROM STAFF/RESOLUTIONS

1. Follow-Up Sheet
 - (a) Copies of letters sent to Ma-Me-O Beach re: termination of services of C.A.O.
 - (b) Copy of letter sent to STEP Program for a summer worker in the office
 - (c) Copy of March 12th, 2005 letter sent to Don Klym for the deadline to complete work on the shed
 - (d) Copy of Donald Klym Appeal Board Hearing Minutes of January 21st, 2005
Council reviewed the progress on items on the follow-up sheet as well as the letters in the agenda package.
2. Letters from County of Wetaskiwin, Crystal Springs re: Capital project of cost sharing the Lakedell Road.
3. Grandview Web Site
Council reviewed the sample pages and advised Linda Eliasson of their preferences.
4. Memo from L. Eliasson Re: Tax Recovery Methods
5. Memo from L. Eliasson Re: Official Census
Mayor Norton and Clr. Hines will do an informal review first.
6. Memo from P. Irwin re: Assessment Increases
7. Road Closure Update from P. Irwin
Ed Nerling called last week and advised that the survey and Land Titles end of the work is nearly complete. He inquired about the costs of administration for the whole process and was comfortable with the range quoted.
8. Larry Fisk (ratepayer concerns)
Clr. Hines updated Council on his discussion with Fisk, as per written report.
Items 2, 4, 6, & 8 received as information
Council also discussed the possibility of a 10' reserve behind the second row properties. It was felt that it would be beneficial to have Bob Riddett attend the next Regular council meeting to talk about reserves. Admin was directed to put together a book on reserves.

F. COUNCIL COMMITTEE REPORTS/DISCUSSION ITEMS

1. Joint Services Committee
 - (a) Update
DM Ellis and Mayor Norton provided updates the JSC activities and the latest in the MMO situation.
 - (b) Copy of Minutes from March 16th, 2005 conference call
 - (c) Copy of February 2, 2005 letter sent to Ma-Me-O Beach Re: leaving the JCS Agreement
 - (d) Letter From Ma-Me-O Beach Re: termination of the Lease
 - (e) E-mails from Bruce Fowlie and a Draft covenant Re: Ma-Me-O Beach withdrawing of the Joint Services Committee/Agreement

Res. 05-28

Moved by Mayor Norton that the Summer Village of Grandview take the lead on behalf of the four Summer Villages to front-end lease payments and other accounts, for billing and accounting purposes, related to operation of the Summer Villages Office.

CARRIED

2. Sewer Committee
 - (a) NEPL Sewer committee Meeting Minutes December 21, 2004
Received as information
DM Ellis updated Council on her meetings with Clr. Rick Wilson of Wetaskiwin County, Mayor Hopper of Poplar Bay, AB Environment, etc. related to sewers.
3. Snowplow and Sanding Agreement with the County of Wetaskiwin.
Council directed admin to request a reciprocal indemnity clause in the agreement.
Council also discussed the use of more environmentally salts for use on the road and felt this topic needed more research.

4. Memo from P. Irwin Re: Mileage rates and possible change to the Policy #02-2002 Travel and Subsistence Allowance.

Res. 05-29

Moved by Mayor Norton to change to the Policy #02-2002 Travel and Subsistence Allowance mileage rate to \$0.40 per kilometer.

CARRIED

5. Lakedell Library request for donation to the local library.
After discussion, Council decided to table this topic to next meeting.
6. Memo from L. Eliasson Re: SIP Grant funding for possible 2005 projects
Received as information
7. Silver Beach letter for Constable Services for 2005 and resolution to accept proposal for hours for this year.

Res. 05-30

Moved by Mayor Norton to agree to their proposal and write to them confirming.

CARRIED

8. Speed Bumps
Topic tabled to next meeting.
9. Dangerous poplar trees
Council reviewed the letter and pictures submitted and agreed that action should be taken, after the boatlifts are removed in the spring.
10. Property & Heavy Equipment Schedule
Council reviewed the Jubilee schedule and agreed that it needed to be revised by admin, then sent back to Jubilee.
11. Annual Information Meeting
Council debated possible topics and invited guests. Ken Carlson, Ron Smith, and Jason Hanson would be good candidates. Land Use Bylaw Public Hearing may be held at 10:00 a.m. if ready.
12. Newsletter Topics
Council would like a one-liner added, along the lines of: "If you have a topic that you would like discussed at the A.I.M., please let admin or a member of Council about it, *in advance* of the meeting.
13. Draft Policy #12-2005 Encroachments
Council discussed the revised draft policy.

Res. 05-31

Moved by Mayor Norton to get a legal opinion on the draft policy.

CARRIED

14. Boat Launch Gate

Res. 05-32

Moved by DM Ellis to gate the boat launch.

CARRIED

Admin was directed to bring a draft boat launch policy and/or agreement to next Council meeting.

G. FINANCIAL REPORTS

1. Resolution to approve Budget Report
2. Resolution to approve Cheque Register(s)

Res. 05-33

Moved by Clr. Hines to accept the Budget Report, and Cheque Registers as presented.

CARRIED

3. Budget Template for discussion
Mayor Norton and Peter to meet to further refine the 2005 budget.

H. CORRESPONDENCE AND INFORMATION ITEMS

1. **Items Included in Package:**
 - (a) Pigeon Lake Constable Service – Monthly Service Report: January and February 2005
 - (b) New Owners listing for 2004

- (c) Letter from Alberta Health and Wellness Re: Grant amount for ground Ambulance transfer
 - (d) Battle River Trends from West Central Planning
 - (e) Copy of Public Notice of decision for Richard and Judith Sangster
 - (f) ATB information Re; New Cheque specifications by December 2006
 - (g) Assessment Review Board training sessions
 - (h) E-mail from Bruce Fowlie Re: gas line road repairs
 - (i) Seniors Advisory Council Re: Seniors Week June 6 – 12, 2005
 - (j) Road Salt's Effects on Ground Water Quality article
Council Honorarium Form 2005
2. **Items in Correspondence Folder:**
- (a) AAMD & C - Contact Newsletter February 16th, 2005
 - (b) Alberta Centennial information – Celebration Times
 - (c) Invite to Centennial Legacy Ball – Tickets \$50.00
 - (d) Letter from Microsoft Canada Re: New Municipal Inside Sales Representative
 - (e) Letter from Action on Smoking & Health and Bill 201
 - (f) Package on Alberta Crime Prevention Week May – 15, 2005

Res. 05-34

Moved by Clr. Hines to accept the “H” items above as information.

CARRIED

I. ADJOURNMENT

Next meeting dates and events:

Land Use Bylaw Committee April 16, 2005 (subject to confirmation)

Development Appeal Board Meeting April 28, 2005 At 9:00 a.m. @ Council Chambers

Next Council Meeting Thursday April 28th, 2005 following Development Appeal Board Hearing in Council Chambers

Garage Sale July 2nd, 2005 at 10 a.m. to 4 p.m. combined with Crystal Springs and Poplar Bay

Annual Information Meeting, Picnic, etc.: Saturday, July 16th, 2005, 11:00 a.m., Kids Games, 4:00 p.m., Hot Dogs, 5:00 p.m., Fireworks, 11:00 p.m. (approximately); 10:00 a.m. is a possible time for a Public Hearing on the Land Use Bylaw.

Res. 05-35

Moved by Mayor Norton to adjourn the meeting, at 3:37 p.m.

CARRIED

Dennis Norton, Mayor
Summer Village of Grandview

Peter Irwin, Administrator
Summer Village of Grandview